



Everest  
Communications  
LLC

877-375-2157

sales@everest-  
communications.com

www.everest-  
communications.com

Everest Communications, LLC  
Sales & service of audio, web  
and video conferencing  
services since 2003.

# Unified Meeting

## Introducing Desktop VoIP

**Unified Meeting Desktop VoIP** allows users to join to the audio portion of a meeting using the Internet instead of the phone. This secure, low-bandwidth and firewall-friendly solution uses Voice over Internet Protocol (VoIP) to connect participants to an online meeting hosted on Unified Meeting. All you need is an Internet connection and a headset that plugs into your computer—and you are ready to meet!

### WHAT IS VOIP?

VoIP, or Voice over Internet Protocol, is a technology that transmits your voice over an IP network. VoIP allows you to conduct a telephone call via the Internet instead of the Public Switched Telephone Network.

### WHAT IS UNIFIED MEETING DESKTOP VOIP?

Desktop VoIP is a softphone application that is seamlessly integrated with Unified Meeting. It enables your PC to act as a telephone using VoIP technology and includes an easy-to-use, on-screen interface.

### BENEFITS OF DESKTOP VOIP

- **No Telephone Needed:** Connect to the audio portion of your meeting via your PC.
- **Easy-to-Use, Integrated Solution:** The Desktop VoIP softphone is seamlessly integrated with Unified Meeting for quick and easy access to your online meeting.
- **Remote Access:** Connect to your online meeting from home, hotel, Wi-Fi hotspot or client facility via the public Internet.
- **Low Bandwidth:** Unified Meeting Desktop VoIP uses an economical 12 kbps data stream. By comparison, most other SIP softphones use as much as 80kbps.
- **Secure:** Desktop VoIP uses a proprietary compression method and file format to protect your audio call. It uses 128-bit Advanced Encryption Standard (AES) on all voice streams.
- **Firewall-friendly:** Unified Meeting Desktop VoIP can utilize HTTP over port 80, the default port for most Internet traffic.

### MINIMUM SYSTEM REQUIREMENTS

- Unified Meeting application download required
- Microsoft® Internet Explorer 6.0+ and Mozilla Firefox 2.0+ with Java script and session cookies enabled
- 800MHz or equivalent computer with 96 MB of RAM

Continued...





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## Unified Meeting - Introducing Desktop VoIP

- Windows 2000, XP, Vista and 7
- Internet connection of 128 kbps, of which 12kbps will be used by Desktop VoIP
- Stand alone computer microphone and speakers
- Headset recommended
- USB audio devices or connected to a full duplex sound card



Additional instructions to enable Desktop VoIP

1. Click the desktop icon and **Enter Conference Manager**.
2. Select **Setup**; click **Preferences** and the **General** tab.
3. Check **Allow VoIP access to all meetings** and click **Save**.

